

**Risk Assessment - Gipsy Hill Federation - Enrichment Clubs - September 2021**

<b>REASON FOR ASSESSMENT</b>	Impact of Covid-19 on provision of enrichment club activities	
<b>GROUPS AT RISK</b>	Pupils, staff, external providers	
<b>REVIEW DATE</b>	Jan 2022 – unless guidance changes before date stated.	
<b>COMPLETED BY</b>	Faye Maher – Extended Services Manager	
<b>CONTROL/MITIGATION AND PROTECTIVE MEASURES</b>	<b>IN PLACE?</b>	<b>BY WHO?</b>
<ul style="list-style-type: none"> <li>- Spaces are well ventilated</li> <li>- Students reminded to regularly wash their hands</li> <li>- Hand sanitiser available at each session</li> <li>- During sports/active clubs; pupils should be put in pairs/groups within their own year group, where possible during clubs</li> <li>- During classroom based clubs; students should be on tables with children in their year group. If this is not possible students should be socially distanced on the tables.</li> <li>- Space is cleaned after use</li> <li>- Where a positive case is confirmed from a PCR test, staff/families will be notified accordingly</li> </ul>		<ul style="list-style-type: none"> <li>- Club leaders</li> <li>- All staff and students</li> <li>- Club leaders</li> <li>- Club leaders</li>   <li>- Club leaders</li>   <li>- Evening Cleaners</li> <li>- FM / Admin teams</li> </ul>
<p>School staff and external providers must take responsibility for the following:</p> <ul style="list-style-type: none"> <li>- Regular handwashing</li> <li>- Maintaining a safe distance</li> <li>- Continued use of face coverings, if they wish to</li> <li>- Testing at home &amp; sharing results with FM where relevant</li> <li>- Informing FM if they have recorded a positive test or are displaying symptoms</li> <li>- Arranging a PCR test if they have symptoms or have recorded a positive LFD test</li> <li>- Keeping a safe distance when moving around the school and wearing a face covering, if they wish to do so, in communal areas</li> <li>- Parents/carers are not to enter the school site for collection. Students are to be released to their parent/carer at the school gate.</li> </ul>		<ul style="list-style-type: none"> <li>- All staff involved in clubs</li> </ul>